

EMPLOYEE'S REPORT  
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Job Title:

## Accident Reporting - E-Learning

### Course Aim

This course, is an introduction to accident reporting, and aims to help delegates understand how to fill out an accident report form and what to include in it.

Additionally, it covers what sort of accidents need reporting, as well as covering the legal obligations of the person reporting the accident.

#### Available in over 35 languages

Our courses are machine translated\* into a variety of popular International languages, so regardless of location or language preference, we've got you covered. Our machine translated content includes the translation of course transcripts and test questions.

*\*Content which is not English may be machine translated and is for assistive purposes only. We cannot guarantee the accuracy of translations.*

### Who Should Attend?

Accident reporting plays a crucial role in maintaining a safe workplace. The aim of the practice is to ensure that the accident is not repeated. Under the Reporting of Injuries, Diseases and Dangerous Occurrences Regulations (2013), employers require "responsible persons" to report accidents, major injuries, dangerous occurrences, and even death in the workplace. Therefore, it is a legal duty to practice accident reporting.

### Course Duration

This is a 15 minute course.

### Agenda

The course modules cover:

- The background of accident reporting
- What should be recorded?
- Reporting an accident

### Certification

Delegates will receive a HSS printable certificate in Accident Reporting upon completion of the course.

This course is approved and accredited by Rospa & IIRSM.